

# Terms of Service

Updated – May 22, 2018

**PROCESSMAKER®** is a registered trademark and registered business name of PROCESSMAKER Inc. PROCESSMAKER will provide you either with Software for use on your own servers or a Software as a Service which includes a browser interface and data transmission, access and storage (transmission and storage are only included for Cloud customers). Your installation of the software or registration for, or use of, the Service shall be deemed to be your agreement to abide by this Agreement including any materials available on the PROCESSMAKER website incorporated by reference herein, including but not limited to PROCESSMAKER's privacy and security policies. For reference, a Definitions section is included at the end of this Agreement.

## 1. Privacy & Security Disclosure

PROCESSMAKER's privacy, security, and GDPR related policies may be viewed at the bottom of this page. PROCESSMAKER reserves the right to modify its privacy and security policies in its reasonable discretion from time to time. Note for those using the Service as a hosted, online application, PROCESSMAKER occasionally may need to notify all users of the Service (whether or not they have opted out as described above) of important announcements regarding the operation of the Service. If you become a paying customer of the Service, you agree that PROCESSMAKER can disclose the fact that you are a paying customer.

## 2. License Grant & Restrictions

PROCESSMAKER hereby grants you a non-exclusive, non-transferable, worldwide right to use the Service, solely for your own internal business purposes, subject to the terms and conditions of this Agreement. All rights not expressly granted to you are reserved by PROCESSMAKER and its licensors.

You shall not (i) license, sublicense, sell, resell, transfer, assign, distribute or otherwise commercially exploit or make available to any third party the Service or the Content in any way; (ii) modify or make derivative works based upon the Service or the Content; (iii) create Internet "links" to the Service or "frame" or "mirror" any Content on any other server or wireless or Internet-based device; or (iv) reverse engineer or access the Service in order to (a) build a competitive product or service, (b) build a product using similar ideas, features, functions or graphics of the Service, or (c) copy any ideas, features, functions or graphics of the Service. User licenses cannot be shared or used by more than one individual User but may be reassigned from time to time to new Users who are replacing former Users who

have terminated employment or otherwise changed job status or function and no longer use the Service.

You may use the Service only for your internal business purposes and shall not: (i) send spam or otherwise duplicative or unsolicited messages in violation of applicable laws; (ii) send or store infringing, obscene, threatening, libelous, or otherwise unlawful or tortious material, including material harmful to children or material that violates third-party privacy rights; (iii) send or store material containing software viruses, worms, Trojan horses or other harmful computer code, files, scripts, agents or programs; (iv) interfere with or disrupt the integrity or performance of the Service or the data contained therein; or (v) attempt to gain unauthorized access to the Service or its related systems or networks.

### 3. Your Responsibilities

You are responsible for all activity occurring under your User accounts and shall abide by all applicable local, state, national and foreign laws, treaties and regulations in connection with your use of the Software and/or Service, including those related to data privacy, international communications and the transmission of technical or personal data. You shall: (i) notify PROCESSMAKER immediately of any unauthorized use of any password or account or any other known or suspected breach of security; (ii) report to PROCESSMAKER immediately and use reasonable efforts to stop immediately any copying or distribution of Content that is known or suspected by you or your Users; and (iii) not impersonate another PROCESSMAKER user or provide false identity information to gain access to or use the Service.

### 4. Account Information and Data

PROCESSMAKER does not own any data, information or material that you submit to the Service in the course of using the Service ("Customer Data"). Please see our Privacy Policy for more information regarding data handling and usage. You, not PROCESSMAKER, shall have sole responsibility for the accuracy, quality, integrity, legality, reliability, appropriateness, and intellectual property ownership or right to use of all Customer Data, and PROCESSMAKER shall not be responsible or liable for the deletion, correction, destruction, damage, loss or failure to store any Customer Data in either the Software or the Service. In the event, this Agreement is terminated (other than by reason of your breach), PROCESSMAKER will make available to you a file of the Customer Data within 30 days of termination if you so request at the time of termination for Service customers.

PROCESSMAKER reserves the right to withhold, remove and/or discard Customer Data without notice for any breach, including, without limitation, your non-payment. Upon termination for cause, your right to access or use Customer Data immediately ceases, and PROCESSMAKER shall have no obligation to maintain or forward any Customer Data.

## 5. Intellectual Property Ownership

PROCESSMAKER alone (and its licensors, where applicable) shall own all right, title and interest, including all related Intellectual Property Rights, in and to the PROCESSMAKER Technology, the Content and the Service and any suggestions, ideas, enhancement requests, feedback, recommendations or other information provided by you or any other party relating to the Service. This Agreement is not a sale and does not convey to you any rights of ownership in or related to the Service, the PROCESSMAKER Technology or the Intellectual Property Rights owned by PROCESSMAKER. The PROCESSMAKER name, the PROCESSMAKER logo, and the product names associated with the Service are trademarks of PROCESSMAKER or third parties, and no right or license is granted to use them.

## 6. Third-Party Interactions

During use of the Service, you may enter into correspondence with, purchase goods and/or services from, or participate in promotions of advertisers or sponsors showing their goods and/or services through the Service. Any such activity, and any terms, conditions, warranties or representations associated with such activity, is solely between you and the applicable third-party. PROCESSMAKER and its licensors shall have no liability, obligation or responsibility for any such correspondence, purchase or promotion between you and any such third-party. PROCESSMAKER does not endorse any sites on the Internet that are linked through the Service. PROCESSMAKER provides these links to you only as a matter of convenience, and in no event shall PROCESSMAKER or its licensors be responsible for any content, products, or other materials on or available from such sites. PROCESSMAKER provides the Service to you pursuant to the terms and conditions of this Agreement. You recognize, however, that certain third-party providers of ancillary software, hardware or services may require your agreement to additional or different license or other terms prior to your use of or access to such software, hardware or services.

## 7. Charges and Payment of Fees

You shall pay all fees or charges to your account in accordance with the fees, charges, and billing terms indicated on your subscription order form and/or invoice. Payments may be made annually, monthly, or quarterly, consistent with the Initial Term, or as otherwise mutually agreed upon. You are responsible for paying all applicable fees for the entire License Term. If your plan is user-based, you must pay all applicable fees, whether or not such User licenses are actively used. If agreed in your Subscription Order Form, you must provide PROCESSMAKER with a valid credit card or approved purchase order information as a condition to signing up for the Software or Service. An authorized License Administrator may add licenses by executing an additional written Order Form. Added licenses will be subject to the following: (i) added licenses will be coterminous with the preexisting License

Term (either Initial Term or renewal term); (ii) the license fee for the added licenses will be the then-current, generally applicable license fee; and (iii) licenses added in the middle of a billing month will be charged in full for that billing month. PROCESSMAKER reserves the right to modify its fees and charges and to introduce new charges at any time, upon at least 30 days prior notice to you, which notice may be provided by e-mail. All pricing terms are confidential, and you agree not to disclose them to any third party.

## 8. Excess Data Storage Fees

For Service customers, the maximum disk storage space provided to you is indicated on your Subscription Order Form. If the amount of disk storage required exceeds these limits, you will be charged the then-current storage fees indicated on your Subscription Order Form. PROCESSMAKER will use reasonable efforts to notify you when the average storage used per license reaches approximately 90% of the maximum; however, any failure by PROCESSMAKER to so notify you shall not affect your responsibility for such additional storage charges. PROCESSMAKER reserves the right to establish or modify its general practices and limits relating to storage of Customer Data.

## 9. Billing and Renewal

PROCESSMAKER charges and collects in advance for use of the Service.

PROCESSMAKER will automatically renew and bill your credit card or issue an invoice to you (a) every month for monthly licenses or (b) each year on the subsequent anniversary for annual licenses. The renewal charge will be equal to the then-current fees as indicated on your Subscription Order Form unless PROCESSMAKER has given you at least 30 days prior written notice of a fee increase, which shall be effective upon renewal and thereafter. Fees for other services will be charged on an as-quoted basis. PROCESSMAKER's fees are exclusive of all taxes, levies, or duties imposed by taxing authorities, and you shall be responsible for payment of all such taxes, levies, or duties, excluding only United States (federal or state) taxes based solely on PROCESSMAKER's income.

You agree to provide PROCESSMAKER with complete and accurate billing and contact information. This information includes your legal company name, street address, e-mail address, and name and telephone number of an authorized billing contact and License Administrator. You agree to update this information within 30 days of any change to it. If the contact information you have provided is false or fraudulent, PROCESSMAKER reserves the right to terminate your access to the Service in addition to any other legal remedies.

Unless PROCESSMAKER in its discretion determines otherwise all entities will be billed in U.S. dollars and be subject to either U.S. or non-U.S. payment terms and pricing schemes at the discretion of PROCESSMAKER.

If you believe your bill is incorrect, you must contact us in writing within 60 days of the invoice date of the invoice containing the amount in question to be eligible to receive an adjustment or credit.

## 10. Non-Payment and Suspension

In addition to any other rights granted to PROCESSMAKER herein, PROCESSMAKER reserves the right to suspend or terminate this Agreement and your access to the Service if your account becomes delinquent (falls into arrears). Delinquent invoices (accounts in arrears) are subject to interest of 1.0% per month on any outstanding balance, or the maximum permitted by law, whichever is less, plus all expenses of collection. You will continue to be charged the fees as indicated on your Subscription Order Form during any period of suspension. If you or PROCESSMAKER initiates termination of this Agreement, you will be obligated to pay the balance due on your account computed in accordance with the Charges and Payment of Fees section above. You agree that PROCESSMAKER may charge such unpaid fees to your credit card or otherwise bill you for such unpaid fees.

PROCESSMAKER reserves the right to impose a reconnection fee in the event you are suspended and thereafter request access to the Service. You agree and acknowledge that PROCESSMAKER has no obligation to retain Customer Data and that such Customer Data may be irretrievably deleted if your account is 30 days or more delinquent.

## 11. Termination upon Expiration/Reduction in Number of Licenses

This Agreement commences on the Effective Date. The term is indefinite and may be terminated at any time in PROCESSMAKER's sole discretion. Upon the expiration of the Initial Term, this Agreement will automatically renew for successive renewal terms equal in duration to the Initial Term at PROCESSMAKER's then-current fees. Either party may terminate this Agreement or reduce the number of licenses, effective only upon the expiration of the then-current License Term, by notifying the other party in writing at least five (5) business days prior to the date of the invoice for the following term. In the case of free trials, notifications provided through the Service indicating the remaining number of days in the free trial shall constitute notice of termination. In the event this Agreement is terminated (other than by reason of your breach), PROCESSMAKER will make available to you a file of the Customer Data within 30 days of termination if you so request at the time of termination. You agree and acknowledge that PROCESSMAKER has no obligation to retain the Customer Data, and may delete such Customer Data, more than 30 days after termination.

## 12. Termination for Cause

Any breach of your payment obligations or unauthorized use of the PROCESSMAKER Technology or Service will be deemed a material breach of this Agreement.

PROCESSMAKER, in its sole discretion, may terminate your password, account or use of the Service if you breach or otherwise fail to comply with this Agreement. In addition, PROCESSMAKER may terminate a free account at any time in its sole discretion. You agree and acknowledge that PROCESSMAKER has no obligation to retain the Customer Data, and may delete such Customer Data, if you have materially breached this Agreement, including but not limited to failure to pay outstanding fees, and such breach has not been cured within 30 days of notice of such breach.

## 13. Representations & Warranties

Each party represents and warrants that it has the legal power and authority to enter into this Agreement. PROCESSMAKER represents and warrants that it will provide the Service in a manner consistent with general industry standards reasonably applicable to the provision thereof and that the Service will perform substantially in accordance with the online PROCESSMAKER help documentation under normal use and circumstances. You represent and warrant that you have not falsely identified yourself nor provided any false information to gain access to the Service and that your billing information is correct.

## 14. Mutual Indemnification

You shall indemnify and hold PROCESSMAKER, its licensors and each such party's parent organizations, subsidiaries, affiliates, officers, directors, employees, attorneys and agents harmless from and against any and all claims, costs, damages, losses, liabilities and expenses (including attorneys' fees and costs) arising out of or in connection with: (i) a claim alleging that use of the Customer Data infringes the rights of, or has caused harm to, a third party; (ii) a claim, which if true, would constitute a violation by you of your representations and warranties; or (iii) a claim arising from the breach by you or your Users of this Agreement, provided in any such case that PROCESSMAKER(a) gives written notice of the claim promptly to you; (b) gives you sole control of the defense and settlement of the claim (provided that you may not settle or defend any claim unless you unconditionally release PROCESSMAKER of all liability and such settlement does not affect PROCESSMAKER's business or Service); (c) provides to you all available information and assistance; and (d) has not compromised or settled such claim.

PROCESSMAKER shall indemnify and hold you and your parent organizations, subsidiaries, affiliates, officers, directors, employees, attorneys and agents harmless from and against any and all claims, costs, damages, losses, liabilities and expenses (including attorneys' fees and costs) arising out of or in connection with: (i) a claim alleging that the Service directly infringes a copyright, a U.S. patent issued as of the Effective Date, or a trademark of a third party; (ii) a claim, which if true, would constitute a violation by



PROCESSMAKER of its representations or warranties; or (iii) a claim arising from breach of this Agreement by PROCESSMAKER®; provided that you (a) promptly give written notice of the claim to PROCESSMAKER®; (b) give PROCESSMAKER sole control of the defense and settlement of the claim (provided that PROCESSMAKER may not settle or defend any claim unless it unconditionally releases you of all liability); (c) provide to PROCESSMAKER all available information and assistance; and (d) have not compromised or settled such claim. PROCESSMAKER shall have no indemnification obligation, and you shall indemnify PROCESSMAKER pursuant to this Agreement, for claims arising from any infringement arising from the combination of the Service with any of your products, service, hardware or business process(s).

## 15. Disclaimer of Warranties

PROCESSMAKER AND ITS LICENSORS MAKE NO REPRESENTATION, WARRANTY, OR GUARANTY AS TO THE RELIABILITY, TIMELINESS, QUALITY, SUITABILITY, TRUTH, AVAILABILITY, ACCURACY OR COMPLETENESS OF THE SERVICE OR ANY CONTENT. PROCESSMAKER AND ITS LICENSORS DO NOT REPRESENT OR WARRANT THAT (A) THE USE OF THE SERVICE WILL BE SECURE, TIMELY, UNINTERRUPTED OR ERROR-FREE OR OPERATE IN COMBINATION WITH ANY OTHER HARDWARE, SOFTWARE, SYSTEM OR DATA, (B) THE SERVICE WILL MEET YOUR REQUIREMENTS OR EXPECTATIONS, (C) ANY STORED DATA WILL BE ACCURATE OR RELIABLE, (D) THE QUALITY OF ANY PRODUCTS, SERVICES, INFORMATION, OR OTHER MATERIAL PURCHASED OR OBTAINED BY YOU THROUGH THE SERVICE WILL MEET YOUR REQUIREMENTS OR EXPECTATIONS, (E) ERRORS OR DEFECTS WILL BE CORRECTED, OR (F) THE SERVICE OR THE SERVER(S) THAT MAKE THE SERVICE AVAILABLE ARE FREE OF VIRUSES OR OTHER HARMFUL COMPONENTS. THE SERVICE AND ALL CONTENT IS PROVIDED TO YOU STRICTLY ON AN "AS IS" BASIS. ALL CONDITIONS, REPRESENTATIONS AND WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR NON-INFRINGEMENT OF THIRD PARTY RIGHTS, ARE HEREBY DISCLAIMED TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW BY PROCESSMAKER AND ITS LICENSORS.

## 16. Internet Delays

PROCESSMAKER'S SERVICES MAY BE SUBJECT TO LIMITATIONS, DELAYS, AND OTHER PROBLEMS INHERENT IN THE USE OF THE INTERNET AND ELECTRONIC COMMUNICATIONS. PROCESSMAKER® IS NOT RESPONSIBLE FOR ANY DELAYS, DELIVERY FAILURES, OR OTHER DAMAGE RESULTING FROM SUCH PROBLEMS.

## 17. Limitation of Liability

IN NO EVENT SHALL EITHER PARTY'S AGGREGATE LIABILITY EXCEED THE AMOUNTS ACTUALLY PAID BY AND/OR DUE FROM YOU IN THE TWELVE (12) MONTH PERIOD IMMEDIATELY PRECEDING THE EVENT GIVING RISE TO SUCH CLAIM. IN NO EVENT SHALL EITHER PARTY AND/OR ITS LICENSORS BE LIABLE TO ANYONE FOR ANY INDIRECT, PUNITIVE, SPECIAL, EXEMPLARY, INCIDENTAL, CONSEQUENTIAL OR OTHER DAMAGES OF ANY TYPE OR KIND (INCLUDING LOSS OF DATA, REVENUE, PROFITS, USE OR OTHER ECONOMIC ADVANTAGE) ARISING OUT OF, OR IN ANY WAY CONNECTED WITH THIS SERVICE, INCLUDING BUT NOT LIMITED TO THE USE OR INABILITY TO USE THE SERVICE, OR FOR ANY CONTENT OBTAINED FROM OR THROUGH THE SERVICE, ANY INTERRUPTION, INACCURACY, ERROR OR OMISSION, REGARDLESS OF CAUSE IN THE CONTENT, EVEN IF THE PARTY FROM WHICH DAMAGES ARE BEING SOUGHT OR SUCH PARTY'S LICENSORS HAVE BEEN PREVIOUSLY ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

## 18. Additional Rights

Certain states and/or jurisdictions do not allow the exclusion of implied warranties or limitation of liability for incidental, consequential or certain other types of damages, so the exclusions set forth above may not apply to you.

## 19. Local Laws and Export Control

This site provides services and uses software and technology that may be subject to United States export controls administered by the U.S. Department of Commerce, the United States Department of Treasury Office of Foreign Assets Control, and other U.S. agencies. The user of this site ("User") acknowledges and agrees that the site shall not be used, and none of the underlying information, software, or technology may be transferred or otherwise exported or re-exported to countries as to which the United States maintains an embargo (collectively, "Embargoed Countries"), or to or by a national or resident thereof, or any person or entity on the U.S. Department of Treasury's List of Specially Designated Nationals or the U.S. Department of Commerce's Table of Denial Orders (collectively, "Designated Nationals"). The lists of Embargoed Countries and Designated Nationals are subject to change without notice. By using the Service, you represent and warrant that you are not located in, under the control of, or a national or resident of an Embargoed Country or Designated National. You agree to comply strictly with all U.S. export laws and assume sole responsibility for obtaining licenses to export or re-export as may be required.

This site may use encryption technology that is subject to licensing requirements under the U.S. Export Administration Regulations, 15 C.F.R. Parts 730-774 and Council Regulation (EC) No. 1334/2000



PROCESSMAKER and its licensors make no representation that the Service is appropriate or available for use in other locations. If you use the Service from outside the United States of America you are solely responsible for compliance with all applicable laws, including without limitation export and import regulations of other countries. Any diversion of the Content contrary to United States law is prohibited. None of the Content, nor any information acquired through the use of the Service, is or will be used for nuclear activities, chemical or biological weapons, or missile projects unless specifically authorized by the United States government.

## 20. Notice

PROCESSMAKER may give notice by means of a general notice on the Service, electronic mail to your e-mail address on record in PROCESSMAKER's account information, or by written communication sent by first-class mail or pre-paid post to your address on record in PROCESSMAKER's account information. Such notice shall be deemed to have been given upon the expiration of 48 hours after mailing or posting (if sent by first class mail or pre-paid post) or 12 hours after sending (if sent by email). You may give notice to PROCESSMAKER (such notice shall be deemed given when received by PROCESSMAKER) at any time by any of the following: letter delivered by nationally recognized overnight delivery service or first class postage prepaid mail to PROCESSMAKER at the following addresses: PROCESSMAKER Inc., 212 West Main Street, #201, Durham, NC 27701, U.S.A.

## 21. Modification to Terms

PROCESSMAKER reserves the right to modify the terms and conditions of this Agreement or its policies relating to the Service at any time, effective upon posting of an updated version of this Agreement on the Service. You are responsible for regularly reviewing this Agreement. Continued use of the Service after any such changes shall constitute your consent to such changes.

## 22. Assignment; Change in Control

This Agreement may not be assigned by you without the prior written approval of PROCESSMAKER but may be assigned without your consent by PROCESSMAKER to (i) a parent or subsidiary, (ii) an acquirer of assets, or (iii) a successor by merger. Any purported assignment in violation of this section shall be void. Any actual or proposed change in control of you that results or would result in a direct competitor of PROCESSMAKER directly or indirectly owning or controlling 50% or more of you shall entitle PROCESSMAKER to terminate this Agreement for cause immediately upon written notice.

## 23. General

With respect to Customers, this Agreement shall be governed by New York law and controlling United States federal law, without regard to the choice or conflicts of law provisions of any jurisdiction, and any disputes, actions, claims or causes of action arising out of or in connection with this Agreement or the Service shall be subject to the exclusive jurisdiction of the state and federal courts located in Brooklyn, New York. No text or information set forth on any other purchase order, preprinted form or document (other than an Order Form, if applicable) shall add to or vary the terms and conditions of this Agreement. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then such provision(s) shall be construed, as nearly as possible, to reflect the intentions of the invalid or unenforceable provision(s), with all other provisions remaining in full force and effect. No joint venture, partnership, employment, or agency relationship exists between you and PROCESSMAKER as a result of this agreement or use of the Service. The failure of PROCESSMAKER to enforce any right or provision in this Agreement shall not constitute a waiver of such right or provision unless acknowledged and agreed to by PROCESSMAKER in writing. This Agreement, together with any applicable Order Form, comprises the entire agreement between you and PROCESSMAKER and supersedes all prior or contemporaneous negotiations, discussions or agreements, whether written or oral, between the parties regarding the subject matter contained herein.

## 24. Definitions

As used in this Agreement and in any Order Forms now or hereafter associated herewith: "Agreement" means these online terms of use, any Order Forms, whether written or submitted online via the Online Order Center, and any materials available on the PROCESSMAKER website specifically incorporated by reference herein, as such materials, including the terms of this Agreement, may be updated by PROCESSMAKER from time to time in its sole discretion; "Content" means the audio and visual information, documents, software, products and services contained or made available to you in the course of using the Service; "Customer Data" means any data, information or material provided or submitted by you to the Service in the course of using the Service; "Effective Date" means the earlier of either the date this Agreement is accepted by selecting the "I Accept" option presented on the screen after this Agreement is displayed or the date you begin using the Service; "Initial Term" means the initial period during which you are obligated to pay for the Service equal to the billing frequency selected by you during the subscription process (e.g., if the billing frequency is quarterly, the Initial Term is the first quarter); "Intellectual Property Rights" means unpatented inventions, patent applications, patents, design rights, copyrights, trademarks, service marks, trade names, domain name rights, mask work rights, know-how and other trade secret rights, and all other intellectual property rights, derivatives thereof, and forms of protection of a similar nature anywhere in the world; "License Administrator(s)" means those Users designated by you who are authorized to purchase licenses online using

the Online Order Center or by executing written Order Forms and to create User accounts and otherwise administer your use of the Service; "License Term(s)" means the period(s) during which a specified number of Users are licensed to use the Service pursuant to the Order Form(s); "Order Form(s)" means the form evidencing the initial subscription for the Service and any subsequent order forms submitted online or in written form, specifying, among other things, the number of licenses and other services contracted for, the applicable fees, the billing period, and other charges as agreed to between the parties, each such Order Form to be incorporated into and to become a part of this Agreement (in the event of any conflict between the terms of this Agreement and the terms of any such Order Form, the terms of this Agreement shall prevail); "Online Order Center" means PROCESSMAKER's online application that allows the License Administrator designated by you to, among other things, add additional Users to the Service; "PROCESSMAKER" means collectively PROCESSMAKER Inc., a Delaware corporation, having its principal place of business at 5304 Ventura Drive, Delray Beach, FL 33484; "PROCESSMAKER Technology" means all of PROCESSMAKER's proprietary technology (including software, hardware, products, processes, algorithms, user interfaces, know-how, techniques, designs and other tangible or intangible technical material or information) made available to you by PROCESSMAKER in providing the Service; "Service(s)" means the specific edition of PROCESSMAKER's online customer relationship management, billing, data analysis, or other corporate BPM services identified during the ordering process, developed, operated, and maintained by PROCESSMAKER, accessible via <http://www.processmaker.com> or another designated web site or IP address, or ancillary services rendered to you by PROCESSMAKER, to which you are being granted access under this Agreement, including the PROCESSMAKER Technology and the Content; "User(s)" means your employees, representatives, consultants, contractors or agents who are authorized to use the Service and have been supplied user identifications and passwords by you (or by PROCESSMAKER at your request).

## Questions or Additional Information:

If you have questions regarding this Agreement or wish to obtain additional information, please send an e-mail to [info](mailto:info@processmaker.com) at [PROCESSMAKER.com](http://processmaker.com).